

Important Information for all members that are VicRoads permit (CPS) holders.

In response to the need to maintain social isolation and distancing, club members with permits that need to be renewed, should follow the following three-step process. You **will not** be able to renew your permit at a VicRoads office.

1. Send you renewal permit to Tim Christie (address below) together with a **stamped self-addressed envelope enclosed** so that Tim can return your renewal signed and stamped for you to present to VicRoads.

14 Riverbend Cres
Werribee Victoria 3030

2. Once you receive your returned signed and stamped renewal permit from Tim, you will need to **post** your signed and stamped permit documents **along with your logbook and a cheque or money order** for the stated sum to VicRoads. Until further notice, club permit renewals can only be accepted via post to:

VicRoads
GPO Box 1644
MELBOURNE VIC 3001

No over the counter service is being provided by VicRoads due to the Covid19 pandemic.

3. Don't leave this process to the last minute.

Make sure you **allow enough time** for the mail to be received by Tim and returned to you and for your mail to be received at VicRoads **before the expiration of your permit.**

Critically you should remember that a club permit will be cancelled if not renewed within 90 days of the expiry date.

Stephen Whitworth

Stephen Whitworth
President
Morris Car Club of Victoria Inc.